

The Community Foundation was established in 2000 to enhance the quality of life for residents in the Greater Orange Community. Being a part of the community means giving back to the community. The primary purpose of the **Community Grant Program** is to provide financial assistance to programs within the Greater Orange Community, supporting efforts to strengthen the community, families, and individuals, and in particular, those in need of financial assistance for social, educational, and cultural programs.

## **Grant Guidelines**

Grants are awarded to projects that work to improve the quality of life for residents of the City of Orange. The Foundation's goal is to support the work of a wide variety of organizations that serve our community.

The Community Foundation distributes funds broadly. It supports both established and newly formed organizations, including those in the fields of human services, arts, culture and humanities, public/society benefit, health, and education.

## **Grant Requirements**

To be eligible for funding, the following criteria must be met:

- All applicant organizations/individuals must be located in the County of Orange, California with preference to Orange organizations/individuals.
- Any applicant organizations/individuals must qualify as tax-exempt under Section 501(c)(3) of the IRS code.
- Grants to any one organization/individual will not be considered more often than once every two years.
- Individuals applying for funding through an approved 501(c)(3) must provide proof of financial aid.

## **Proposals Ineligible for Funding**

- Any grant/scholarship that directly or indirectly financially benefits a CFO board member.
- A CFO board member may not apply for a Grant for an organization/individual.
- Religious organizations where funds would be used to further the organization's religious purposes.
- Political organizations where funds would be used to further the organization's political purposes.
- Organizations that discriminate on the basis of age, race, national origin, ethnicity, gender, disability, political affiliation or religious belief.

- Endowments
- Conferences or seminars
- Debt reduction
- Operating expenses for public or private elementary and secondary schools, colleges and universities.

### **How to Apply**

All grant applicants must complete the following components of the Community Foundation of Orange application, including:

- Grant Application Sheet
- All proposals must also include a cover letter signed by the Board Chair or Executive Director of the applicant organization that succinctly states the request and indicates organizational endorsement of the application, if applicable.
- Please do not send any video or audio tapes with the application.

### **Proposal Review and Approval**

Each grant application is thoughtfully considered by our Grant Committee, whose recommendations are then presented to the Board of Directors for approval.

### **Grant Reporting Requirements**

A full report of how funds were used is due within 12 months of receipt of the funds. Any funds not used for the purpose requested must be returned to the Community Foundation of Orange.

- a) The Grantee shall report to the Community Foundation of Orange once per year with the initial report required by the end of the initial grant year and prior to requesting subsequent funding.
- b) Follow up reports may be required, as determined by the Grant Committee at the time of the approval of the grant.
- c) The Grantee may be requested to report on, and discuss the results of the grant, including the program or project beyond terms of the grant payments for a reasonable time thereafter, in order to demonstrate the impact of the grant.

Please mail to:

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